**MARK SHEET – Building an awareness of waste management**

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| **Centre Number :** | |  | | **Centre Name :** | | |  | | | | | | |
| **Learner Registration No :** | |  | | **Learner Name:** | | |  | | | | | | |
| **INSTRUCTIONS FOR ASSESSMENT AND USE OF MARK SHEET**  Assessment must be conducted with reference to the assessment criteria (AC). In order to pass the unit, every AC must be met.  Assessors will normally award marks for every AC and then total them into a percentage. However, for greater simplicity, there is the option to not use marks at all and merely indicate with a ‘Pass’ or ‘Referral’ in the box (below right). In order to pass the unit every AC must receive a ‘Pass’  **Where marks are awarded according to the degree to which the learner’s evidence in the submission meets each AC, every AC must be met, i.e. receive at least half marks (e.g. min 10/20). Any AC awarded less than the minimum produces an automatic referral for the submission (regardless of the overall mark achieved).**  Sufficiency descriptors are provided as guidance. If 20 marks are available for an AC and the evidence in the submission approximates to the ‘pass’ descriptor, that indicates it should attract 10 marks out of 20, if a ‘good pass’ then ca. 15 out of 20. The descriptors are not comprehensive, and cannot be, as there are many ways in which a submission can exceed or fall short of the requirements. | | | | | | | | 1. **Learner named above confirms authenticity of submission.** 2. **ILM uses learners’ submissions – on an anonymous basis – for assessment standardisation.  By submitting, I agree that ILM may use this script on condition that all information which may identify me is removed.**   **However, if you are unwilling to allow ILM use your script, please refuse by ticking the box: □** | | | | | |
| **Learning Outcome / Section 1:** Understand how the industry waste impacts on the environment[24 Marks] | | | | | | | | | | | | | |
| **Assessment Criteria (AC)** | **Sufficiency Descriptors**  *[Typical standard that , if replicated across the whole submission, would produce a referral, borderline pass or good pass result]* | | | | | | | | | | **Assessor feedback on AC**  *[comments not necessary in every box]* | | |
| AC 1.1   * Identify the key impacts own industry has on the environment | **Referral [ca.2/8]** | | **Pass [4/8]** | | | **Good Pass [ca.6/8]** | | | | |  | | |
| * Impacts of own industry on the environment are not identified * At least two key impacts on environment are identified **but** have no recognisable link with own industry | | * At least two appropriate key impacts of own industry on the environment are identified although the environmental impact may be more implicit than explicit | | | * Several appropriate key impacts of own industry on the environment are outlined with the environmental impact made explicit * A range of key impacts of own industry on the environment are described in detail, as opposed to merely identified | | | | |
| / 8  (min. of 4) | | Pass or Referral |
| AC 1.2  Identify the key impacts own organisation has on the local environment | **Referral [ca.2/8]** | | **Pass [4/8]** | | | **Good Pass [ca.6/8]** | | | | |  | | |
| * Impacts of own organisation on the local environment are not identified * At least two key impacts on local environment are identified **but** have no recognisable link with own organisation * At least two key impacts of own organisation on environment are identified **but** relate to general environment not the local one | | * At least two appropriate key impacts of own organisation on the local environment are identified although the environmental impact may be more implicit than explicit | | | * At least two appropriate key impacts of own organisation on the local environment are identified with the environmental impact made explicit * Several key impacts of own organisation on the local environment are described in detail, as opposed to merely identified | | | | |
| / 8  (min. of 4) | | Pass or Referral |
| AC 1.3  Identify good waste management practice | **Referral [ca.2/8]** | | **Pass [4/8]** | | | **Good Pass [ca.6/8]** | | | | |  | | |
| * Good waste management practice is identified **but** is minimal or inappropriate * Good waste management practice is not identified | | * Identification of good waste management practice is made although the identification may be limited | | | * Detailed and thorough identification is made of good waste management practice | | | | |
| / 8  (min. of 4) | | Pass or Referral |
| **Assessment comments** (optional): | | | | | **Verification comments** (optional): | | | | | | | | |
| **Learning Outcome / Section 2:** Understand the main benefits of managing waste in the workplace [24 Marks] | | | | | | | | | | | | | |
| **Assessment Criteria (AC)** | **Sufficiency Descriptors**  *[Typical standard that , if replicated across the whole submission, would produce a referral, borderline pass or good pass result]* | | | | | | | | | | **Assessor feedback on AC**  *[comments not necessary in every box]* | | |
| AC 2.1   * Identify the main benefits of managing waste in the workplace | **Referral [ca.2/8]** | | **Pass [4/8]** | | | **Good Pass [ca.6/8]** | | | | |  | | |
| * Benefits of managing waste in the workplace are not identified * At least two benefits of managing waste in the workplace ate identified **but** they are inappropriate and/or insignificant | | * At least two main benefits of managing waste in the workplace ate identified | | | * Two main benefits of managing waste in the workplace are described as opposed to merely identified * Several main benefits of managing waste in the workplace are described in detail | | | | |
| / 8  (min. of 4) | | Pass or Referral |
| AC 2.2   * Outline the effects of poor waste management | **Referral [ca.4/16]** | | **Pass [8/16]** | | | **Good Pass [ca.12/16]** | | | | |  | | |
| * Less than two effects of poor waste management are outlined * Effects are outlined **but** have no recognisable link with poor waste management | | * At least two effects of poor waste management are outlined | | | * At least two effects of poor waste management are described in detail as opposed to merely outlined * Several effects of poor waste management are explained | | | | |
| / 16  (min. of 8) | | Pass or Referral |
| **Assessment comments** (optional): | | | | | **Verification comments** (optional): | | | | | | | | |
| **Learning Outcome / Section 3: Understand organisational good practice with regards to waste management** [28 Marks] | | | | | | | | | | | | | |
| **Assessment Criteria (AC)** | **Sufficiency Descriptors**  *[Typical standard that , if replicated across the whole submission, would produce a referral, borderline pass or good pass result]* | | | | | | | | | | **Assessor feedback on AC**  *[comments not necessary in every box]* | | |
| AC 3.1  Outline organisational policy and procedure for waste management | **Referral [ca.4/16]** | | **Pass [8/16]** | | | **Good Pass [ca.12/16]** | | | | |  | | |
| * Organisational policy and procedure for waste management are outlined **but** are minimal and/or inappropriate * Organisational policy for waste management is outlined **but** not procedure, or vice versa | | * Organisational policy **and** procedure for waste management are appropriately outlined although either policy **or** procedure may be limited | | | * Own organisation’s policy and procedure for waste management are **both** fully described as opposed to merely outlined * Own organisation’s policy and procedure for waste management are explained step by step in detail | | | | |
| / 16  (min. of 8) | | Pass or Referral |
| AC 3.2  Identify ideas and/or actions for resource efficiency and waste minimisation within own organisation | **Referral [ca.3/12]** | | **Pass [6/12]** | | | **Good Pass [ca.9/12]** | | | | |  | | |
| * Less than two ideas and/or actions for resource efficiency and/or less than two ideas and/or actions for waste minimisation within own organisation are identified * Ideas and/or actions for resource efficiency and waste minimisation are identified **but** are not applied to own organisation and/or are minimal or inappropriate | | * At least two ideas and/or actions for resource efficiency and at least two ideas and/or actions for waste minimisation within own organisation are identified | | | * Several ideas and/or actions for resource efficiency and several ideas and/or actions for waste minimisation within own organisation are described, as opposed to merely identified * A range of ideas and actions for both resource efficiency and waste minimisation within own organisation are described in detail along with an explanation of how they would improve resource usage and wastage | | | | |
| / 12  (min. of 6) | | Pass or Referral |
| **Assessment comments** (optional): | | | | | **Verification comments** (optional): | | | | | | | | |
| **Learning Outcome / Section 4: Understand legal requirements related to waste management** [24 Marks] | | | | | | | | | | | | | |
| **Assessment Criteria (AC)** | **Sufficiency Descriptors**  *[Typical standard that , if replicated across the whole submission, would produce a referral, borderline pass or good pass result]* | | | | | | | | | | **Assessor feedback on AC**  *[comments not necessary in every box]* | | |
| AC 4.1  Identify environmental legislation relating to waste | **Referral [ca.2/8]** | | **Pass [4/8]** | | | **Good Pass [ca.6/8]** | | | | |  | | |
| * No recognisable identification of environmental legislation relating to waste is found * Environmental legislation is identified **but** is incorrect and/or does not relate to waste | | * Environmental legislation relating to waste is correctly identified | | | * Environmental legislation relating to waste is correctly outlined, as opposed to merely identified * A detailed description is given of environmental legislation relating to waste along with an outline of the implications for waste management | | | | |
| / 8  (min. of 4) | | Pass or Referral |
| AC 4.2  Outline the requirements of The Duty of Care Regulations (1991) | **Referral [ca.4/16]** | | **Pass [8/16]** | | | **Good Pass [ca.12/16]** | | | | |  | | |
| * The Duty of Care Regulations (1991) are discussed in general **but** their requirements are not identified * Requirements of The Duty of Care Regulations (1991) are identified **but** are incorrect, inappropriate and/or minimal * Less than two requirements of The Duty of Care Regulations (1991) are identified | | * At least two requirements of The Duty of Care Regulations (1991) are correctly identified | | | * The requirements of The Duty of Care Regulations (1991) are correctly described, as opposed to merely identified * A correct and detailed explanation is given of The Duty of Care Regulations (1991) | | | | |
| / 16  (min. of 8) | | Pass or Referral |
| **Assessment comments** (optional): | | | | | **Verification comments** (optional): | | | | | | | | |
|  | | | | | | | | | **/ 100** | | | **TOTALMARKS** | |
| **Assessor’s Decision** | | | | | **Quality Assurance Use** | | | | | | | | |
| **Outcome (delete as applicable): PASS / REFERRAL** | | **Signature of Assessor:**  **Date:** | | | **Outcome (delete as applicable): PASS / REFERRAL** | | | | | **Signature of QA:**  **Date of QA check:** | | | |