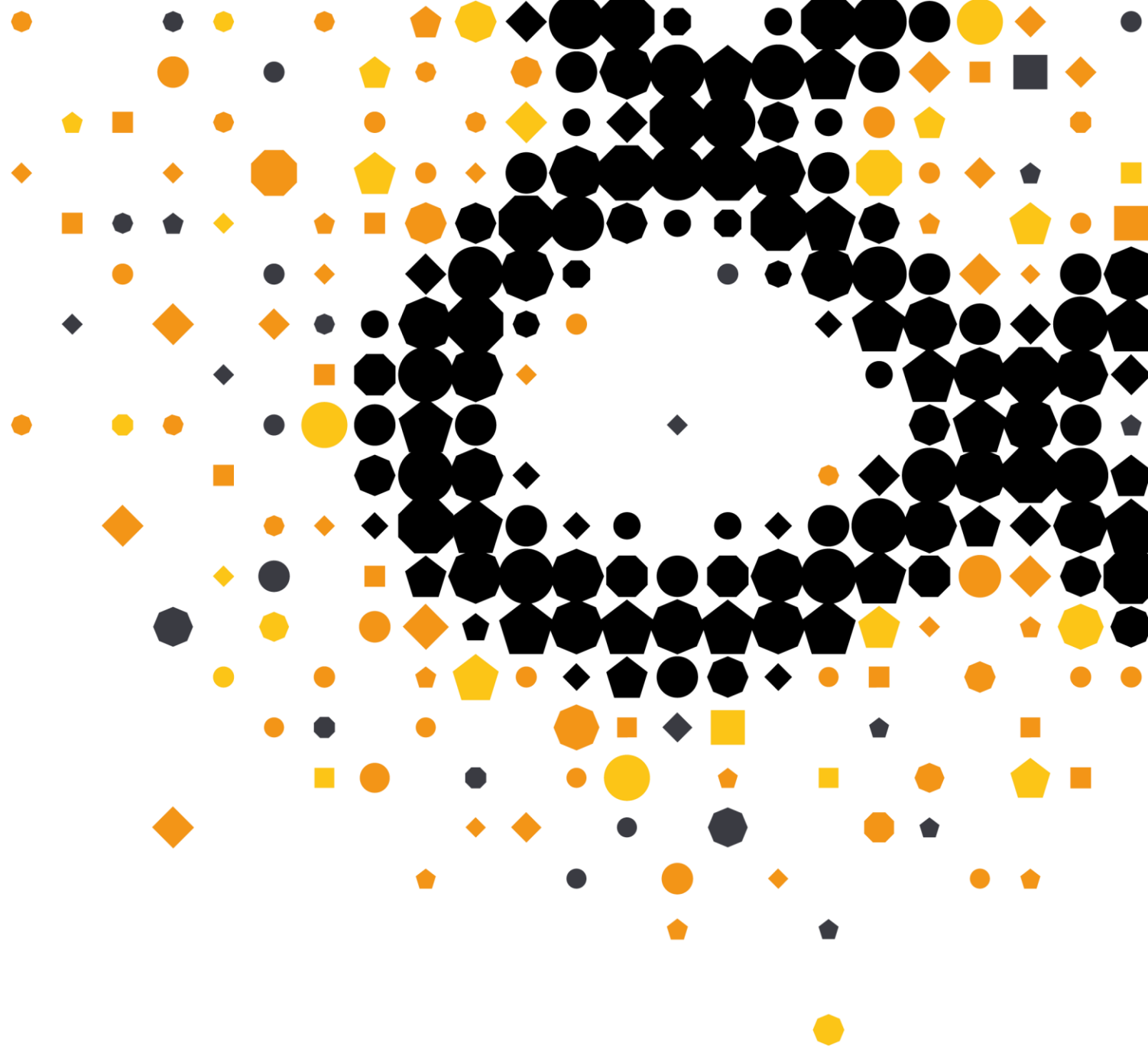


Informal Q&A session

**ILM Level 3 Diploma
for Team Leaders (8411)
&
ILM Level 5 Diploma
for Operational Leaders and
Managers (8421)**

March 2022

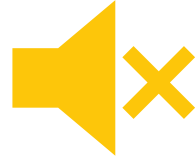


Housekeeping



This session is being recorded

The session is being recorded, which will be sent to all attendees after the webinar.



Everyone is on mute

Everyone is on mute



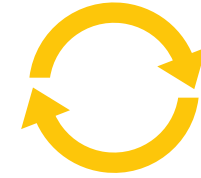
Questions

Please add your questions into the question function on the control panel. Will we endeavour to answer all questions.



Slides

The slides will be sent to all attendees alongside the recording after the webinar



If the session cuts off

Please use the original webinar link to gain access back into the session. To join over the telephone, select "Phone Call" in the Audio pane and the dial-in information will be displayed

Speakers

Joseph Ballantine
ILM Industry Manager



Karen Egan
ILM Technical Advisor



Giusy Poliseo
Development Manager



Gill Harper
Development Manager



Agenda

- **Our new suite of qualifications and their structure**
- **Assessment Strategy**
- **Approval**
- **Resources**



Qualifications' structure



New Suite of Qualifications

**Level 3
Diploma for
Team Leaders**

[Webpage](#)

**Level 5
Diploma for
Operational
Leaders and
Managers**

[Webpage](#)

**Level 7
Diploma for
Senior Leaders**

[Webpage](#)

Now live for registrations! L3 Diploma for Team Leaders and L5 Diploma for Operational Leaders and Managers

Level 3 Team
Leader and Level 5
Operations/
Departmental
Manager Standards

100% KSBs & Pass
Grading Descriptors

Stand-alone
Qualification

Stand-alone
Units



Units for level 3 Diploma for Team Leaders

- 320 Team Development and Resource Management
- 321 Building a High Performance Team
- 322 Managing Self
- 323 Communication and Interpersonal Skills
- 324 Organisational Culture and Strategy
- 325 Problem Solving and Decision Making
- 326 Data Management
- 327 Organisational Governance
- 328 Project Management



Units for level 5 Diploma for Operational Leaders and Managers

520 Personal & Professional Development

521 Communication Skills

522 Managing Teams

523 Business Planning

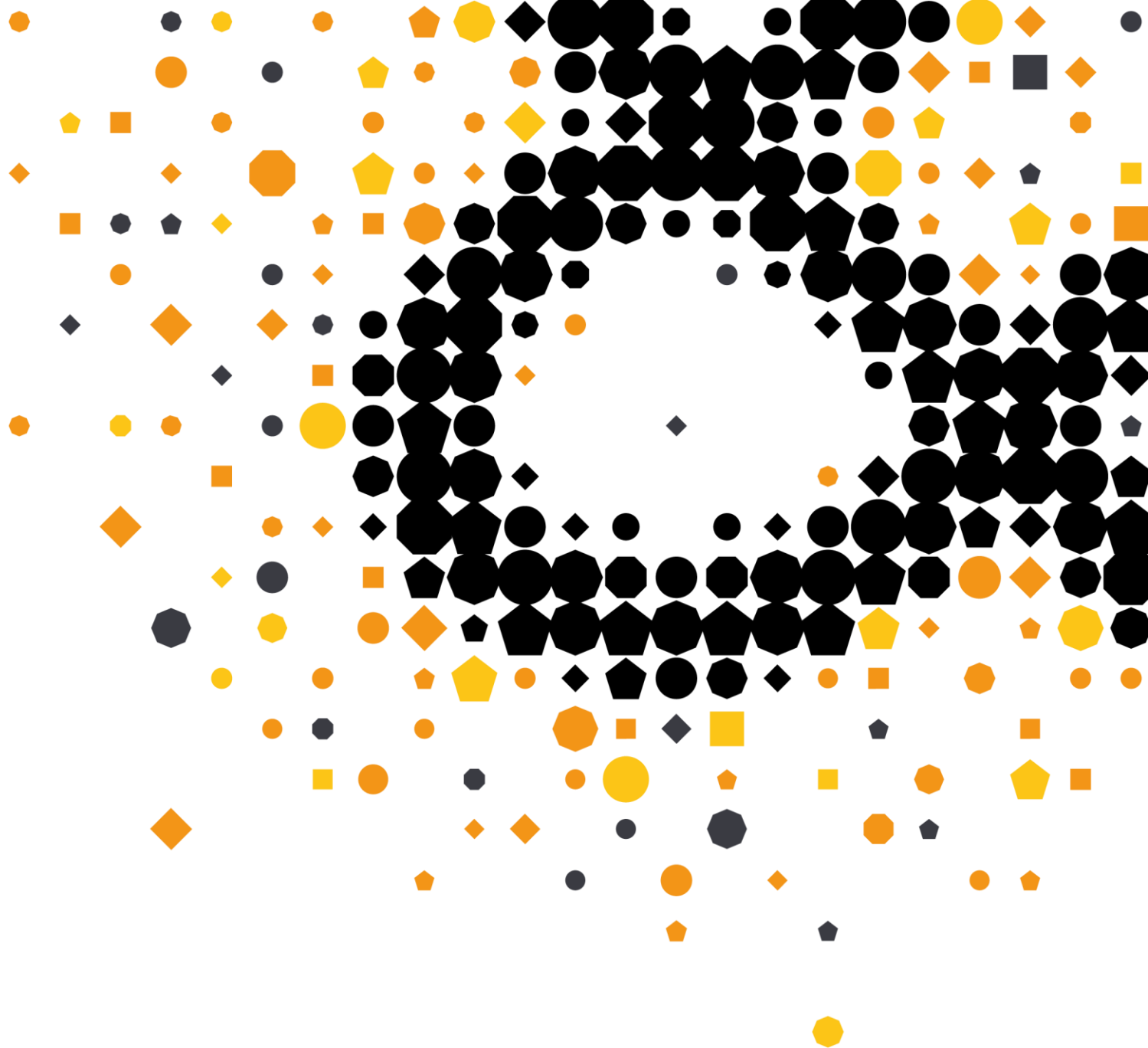
524 Operational Planning & Management

525 Financial Practices

526 Project Planning



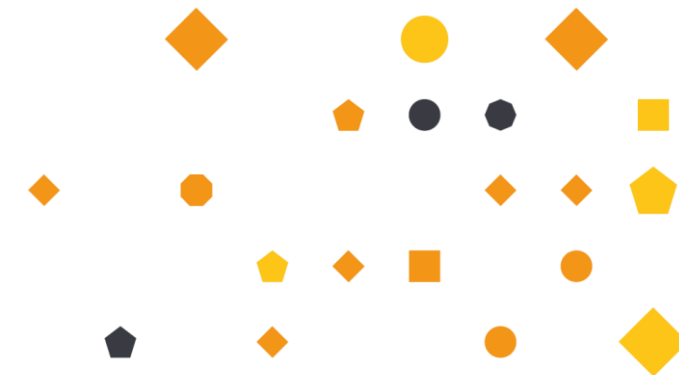
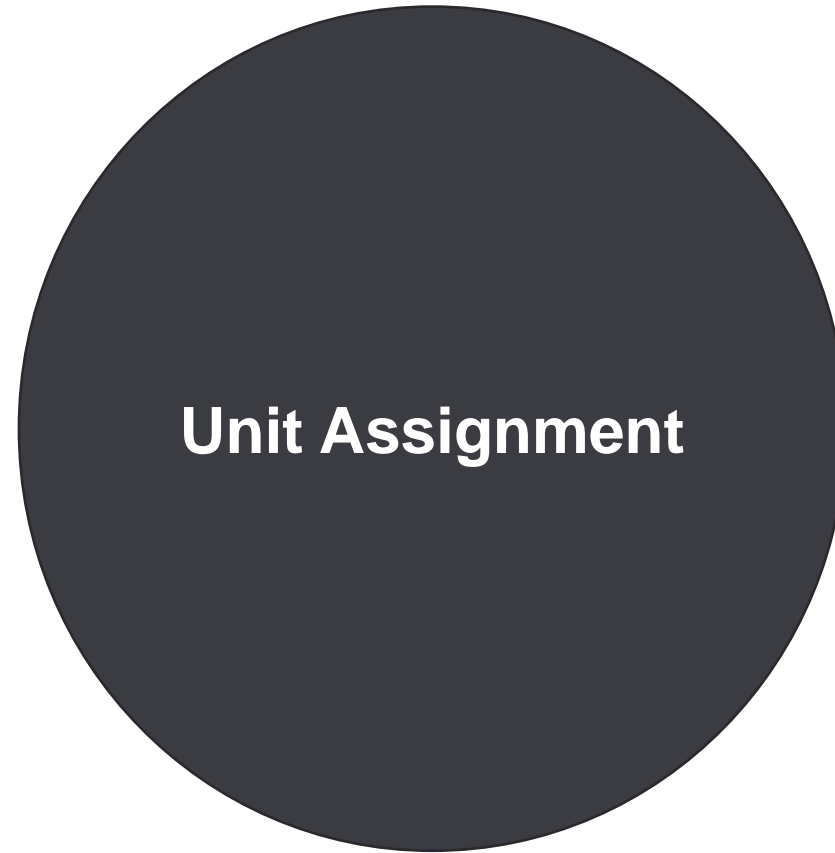
Questions



Assessment Strategy



Assessment Strategy



Preparing for End-point Assessment (EPA) - Level 3

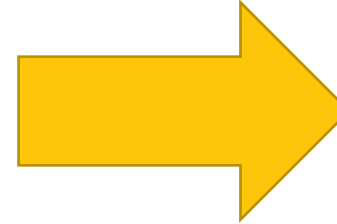
Portfolio (qualification)

321 - Building a High Performance Team

322 - Managing Self

327 - Organisational Governance

328 - Project Management



EPA Professional Discussion

Unit Assignment (qualification)

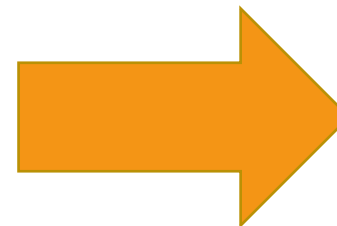
320 - Team Development & Resource Management

323 - Communication and Interpersonal Skills

324 - Organisational Culture and Strategy

325 - Problem Solving and Decision Making

326 - Data Management



EPA Presentation

* Content on-programme,
presentation materials after
Gateway



Preparing for End-point Assessment (EPA) – Level 5

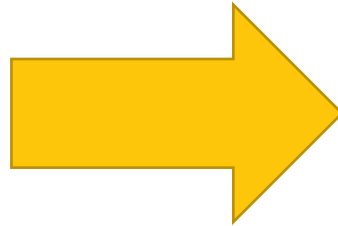
Portfolio (qualification)

520 - Personal & Professional Development

521 – Communication Skills

522 – Managing Teams

524 – Operational Planning & Management



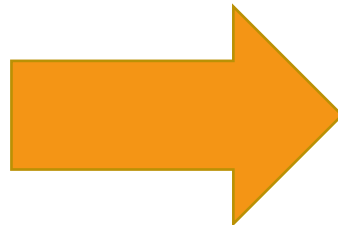
EPA Professional Discussion

Unit Assignment (qualification)

523 – Business Planning

525 – Financial Practices

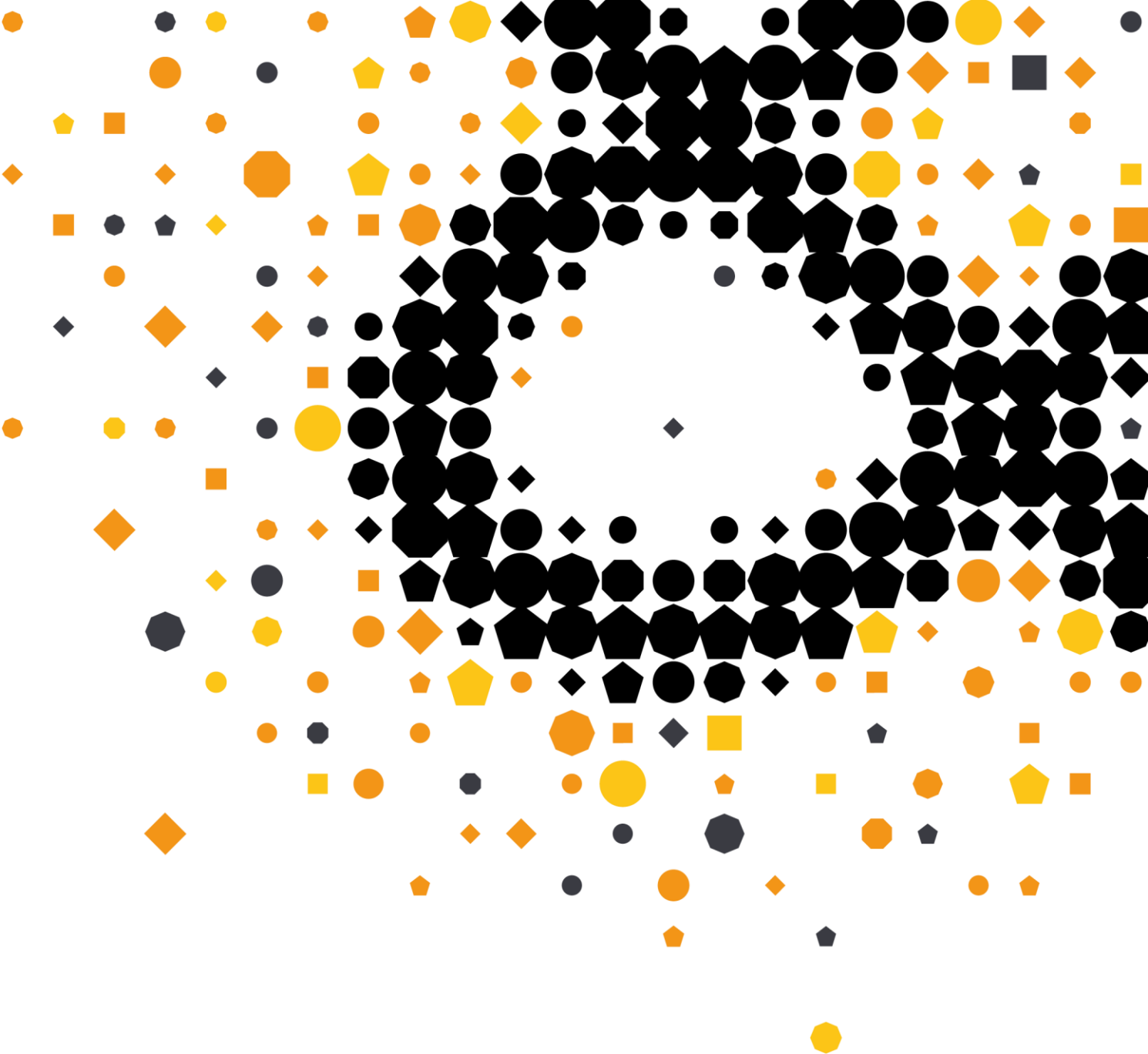
526 – Project Planning



EPA Project Proposal, Presentation & Questioning



Questions



Approvals

Fast track approval




Fast Track Approval is available to centres who are already approved for 8410 and 8420

- Can be achieved through completion of a fast track form
- There is no charge for a fast track
- Once the Fast Track form has been processed and approved learners can be registered from 28 February
- Please remember to *fully* complete the form before emailing to quality@cityandguilds.com

You can access the fast track form from our [Level 3](#) and [Level 5](#) qualification webpages





A City & Guilds Group Collaboration

Application for fast track qualification approval

Fast track approval is a streamlined approval process for existing centres. Typically, it is used when

- a qualification is replaced or updated.
- approval for an N/SVQ would automatically entitle the centre to offer the corresponding VRQ.

The qualification(s) listed below indicate those you may currently offer that would now entitle you to fast track approval for the new qualification(s) overleaf.

If you are unsure of your centre's status regarding your eligibility for fast track approval, please contact the Quality Team. Once completed, please send this form to quality@cityandguilds.com

Centre name Centre number

Address

Postcode

Quality Team

Name of contact

E-mail address Telephone number

Please tick the boxes of the qualifications below you **currently offer** which will be replaced

Qualification number	Level	Title	Tick
8 4 1 0 / 0 1	3	Level.3.Diploma.for.Managers	<input type="checkbox"/>

Please tick the boxes of the qualifications below you would like to request **fast track approval** for

Qualification number	Level	Title	Tick
8 4 1 1 / 3 1	3	Level.3.Diploma.for.Team.Leaders	<input type="checkbox"/>

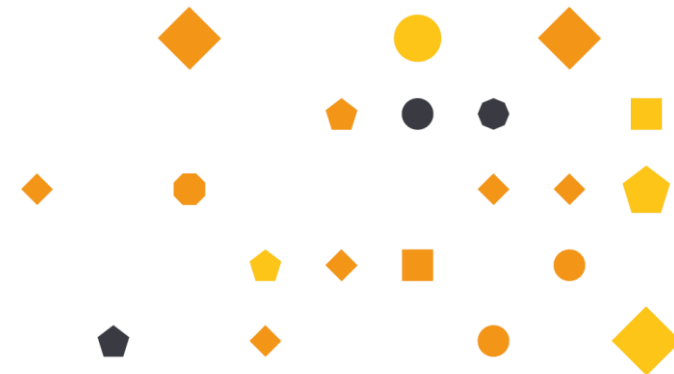
And (please select both)

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
--------------------------	--------------------------	--------------------------	--------------------------

Fast Track Requirements

By signing the fast track form – the centre are agreeing to:

- The qualification handbook will be shared with the entire delivery and assessment/ IQA team
- Learner journeys will be updated and be made available for the EQA to review at the next EQA activity.
- All scheme of works and lesson plans will be updated and be made available for the EQA to review at the next EQA activity.
- Training sessions will be delivered to update the team on the new qualification and evidence of this training be available for the EQA to review at the next EQA activity.



Resources Available

We are re-developing:

- **Workbooks (previously known as illuminate) will be re-aligned to mirror the new units**
 - Will be available as we launch the new qualifications
 - Previous ones – the content is still valid but new ones are focussed to the new units
 - Costs (no change)
 - Per Learner L3 £125, L5 £155
 - One-year unlimited licence L3 £12,250, L5 £15,500
 - **Skills Scans**

[Visit our learning and resources page for more information.](#)



Guide to Fees

Learner Fees

ILM Management (on-programme) Diplomas for Apprenticeships

ILM's suite of market-leading management apprenticeship solutions cover Level 3 up to Level 7 and are designed to create a more qualified and better trained workforce. Our end-to-end offer has been custom built for the English apprenticeship occupational standards to include qualifications, training resources, End Point Assessment (EPA) and digital credentials.

The table below provides guidance on the costs of an ILM qualification. For more detailed and specific support on what you need to deliver the new qualifications please contact customer@i-l-m.com or your account manager.

Fully maps to on-programme learning to support apprentices on the current Assessment Plans (England)

		Full		Unit			
		Fee code	Fee	Fee code	Reg. fee	UC fee	QC fee
NEW Qualifications (published in 2021/2022)	Supports						
Level 3 Diploma for Team Leaders	Reference: ST0384 Assessment plan: AP03	8411-31	£177	8411-33	£29	£35.90	£34.80
Level 5 Diploma for Operational Leaders and Managers	Reference: ST0385 Assessment plan: AP04	8421-31	£203	8421-33	£29	£35.90	£34.80
Level 7 Diploma for Senior Leaders	Reference: ST0480 Assessment plan: AP03	8431-31	£260	8431-33	£29	£35.90	£34.80

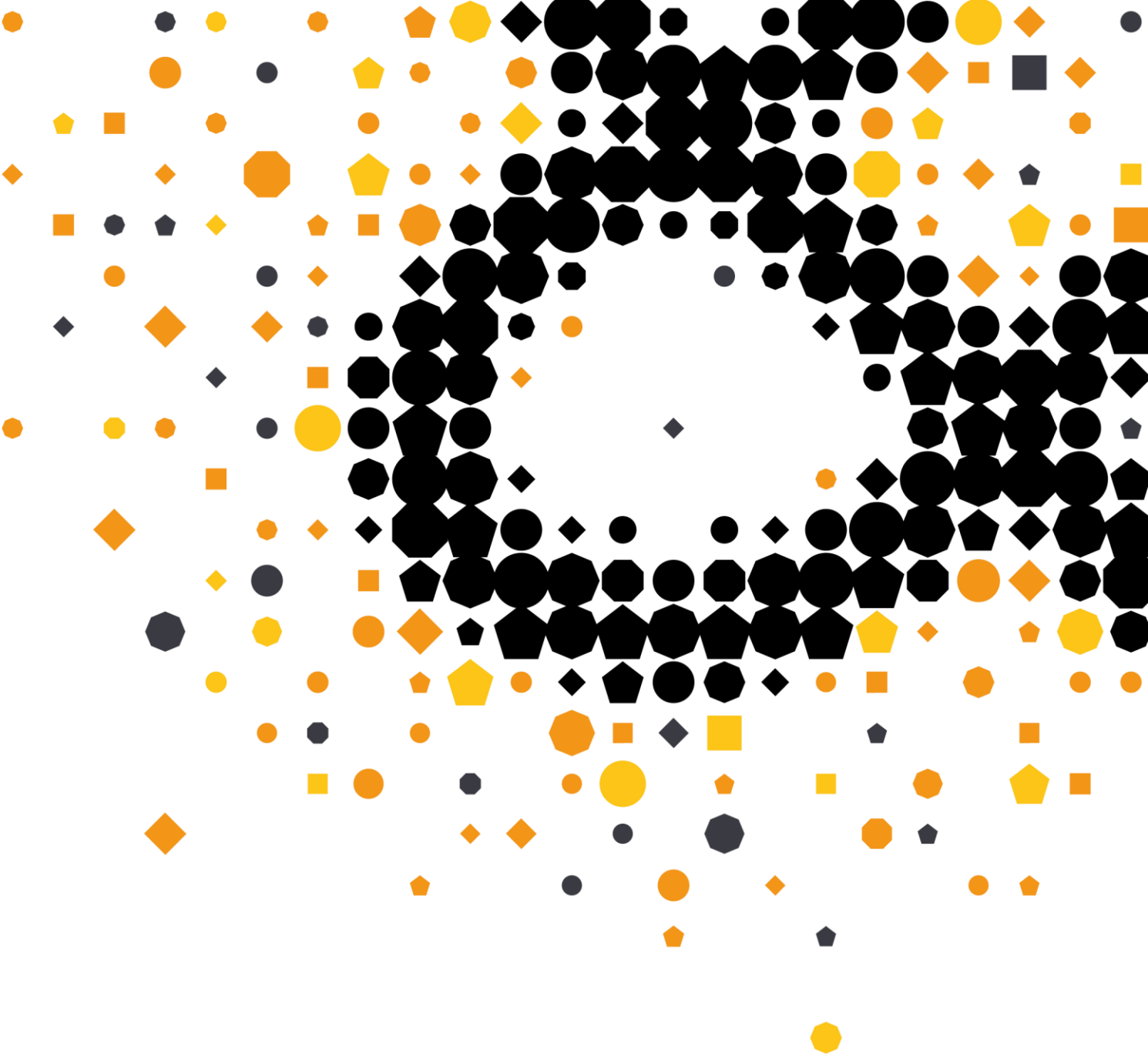
Fully maps to on-programme learning to support apprentices on the retired Assessment Plans (England)

		Full		Unit			
		Fee code	Fee	Fee code	Reg. fee	UC fee	QC fee
Qualifications (published in 2017)	Supports						
Level 3 Diploma for Managers	Reference: ST0384 Assessment plan: AP02	8410-01	£177				
Level 5 Diploma for Leaders and Managers	Reference: ST0385 Assessment plan: AP02	8420-01	£203				

Supports the delivery of on-programme learning (England)

		Full		Unit			
		Fee code	Fee	Fee code	Reg. fee	UC fee	QC fee
Qualifications (published in 2018)	Supports						
Level 5 Certificate in Effective Coaching and Mentoring	Reference: ST0809 Assessment plan: AP01	8410-01	£177				

Questions





Other events



5 April 2022 (9-10am BST)
[ILM Customer Update](#)



Email updates have you registered?
[Register to receive email communications from us](#)
Look out for our upcoming communications direct to your inbox

Follow us on social media:



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Thank you!

