Technical specifications for

ILM Level 5

Qualifications in Social Enterprise Support (8142)

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**Note:** This a qualification specific document and should always be read in conjunction with the Supporting Notes for ILM VRQs document available at [*www.i-l-m.com*](http://www.i-l-m.com)or from ILM Customer Services (*customer@i-l-m.com*)and the ILM Customer Handbook.

**Qualification Purpose and Aim**

**Who are these qualifications for?**

The Level 5 Awards, Certificate and Diploma in Social Enterprise Support are specifically designed for business advisers, consultants and managers working in the social enterprise sector. They aim to help learners benchmark their knowledge, build understanding of current thinking, and improve their own practice. There is a range of qualifications available to learners depending on their individual skills gaps and professional requirements.

**Benefits for Individuals**

* Expert understanding of social enterprise and tools for professional development
* Develop a comprehensive understanding of the principles, purpose and practice of social enterprise
* Assess your own work practices and use performance monitoring techniques to improve them
* Tools, knowledge and strategies to advise on business development and sustainability for social enterprises
* Get a nationally recognised qualification to accredit your experience.

The Awardsare five concise single-unit qualifications each covering a different aspect of social enterprise support. They can be taken as freestanding qualifications or combined to form the Certificate or Diploma.

* The ILM Level 5 Award in Understanding Social Enterprise focuses on the organisational and legal structures, financial arrangements, and support sources and needs of social enterprises.
* The ILM Level 5 Award in Promoting Social Enterprise covers developing and establishing the viability of a social enterprise proposal, reviewing the learner’s ability to improve support to new social enterprises, and promotional opportunities to establish social enterprise activities.
* The ILM Level 5 Award in Developing Social Enterprise looks at how to determine the appropriate legal and organisational structure for an enterprise, understand clients and build a robust business plan, and improve individual practices in supporting social enterprise.
* The ILM Level 5 Award in Sustaining Social Enterprises covers understanding the key factors contributing to sustainability and ways of improving it, measuring performance of a social enterprise, and reviewing the learner’s ability to improve support to new social enterprises.
* The ILM Level 5 Award in Social Impact Assessment helps learners develop the knowledge and skills needed to help businesses implement social impact assessment procedures. It covers understanding the factors contributing to social impact, monitoring achievement of objectives, and determining the social impact of a social enterprise.

The Certificate comprises two mandatory units, ‘Understanding social enterprise’ and ‘Personal professional development’. Then, learners can choose one from three optional units focusing on developing, promoting or sustaining social enterprise.

The Diploma combines four of the Awards plus the unit ‘Personal professional development’, and provides a comprehensive range of skills, knowledge and understanding of social enterprise needed by advisors, consultants or managers working in this sector.

**Progression Routes**

These qualifications will provide progression opportunities to a range of qualifications such as:

* ILM Level 5 Award, Certificate or Diploma in Management
* ILM Level 5 Award or Certificate in Leadership.

**Qualification Specific Occupational Competency Requirements**

**Qualification Structures and Details**

**ILM Level 5 Award in Promoting Social Enterprise**

|  |  |
| --- | --- |
| Qualification Accreditation No: | 600/5994/1 |
| Planned Operational Start Date: | 01/09/2012 |
| Registration End Date: | 31/08/2015 |
| Certification End Date: | 31/08/2018 |
| Credit Value: | 8 Credits |
| Induction: | At least 2 hours |
| Tutorial Support: | Minimum 3 hours |
| Guided Learning Hours (GLH): | 21 |
| Duration: | To be completed in 3 years |
| Rules of Combination: | Learners are required to complete 1 mandatory unit: 500  **Refer to the overview of units table.** |
| Assessments: | Criterion assessment applies to all units within this qualification (i.e. the learner must adequately evidence each assessment criterion). For further details see the ILM recommended Mark-Sheet for each unit. |

**ILM Level 5 Award in Developing Social Enterprise**

|  |  |
| --- | --- |
| Qualification Accreditation No: | 600/5993/X |
| Planned Operational Start Date: | 01/09/2012 |
| Registration End Date: | 31/08/2015 |
| Certification End Date: | 31/08/2018 |
| Credit Value: | 8 Credits |
| Induction: | At least 2 hours |
| Tutorial Support: | Minimum 3 hours |
| Guided Learning Hours (GLH): | 24 |
| Duration: | To be completed in 3 years |
| Rules of Combination: | Learners are required to complete 1 mandatory unit: 502  **Refer to the overview of units table.** |
| Assessments: | Criterion assessment applies to all units within this qualification (i.e. the learner must adequately evidence each assessment criterion). For further details see the ILM recommended Mark-Sheet for each unit. |

**ILM Level 5 Award in Sustaining Social Enterprise**

|  |  |
| --- | --- |
| Qualification Accreditation No: | 600/5996/5 |
| Planned Operational Start Date: | 01/09/2012 |
| Registration End Date: | 31/08/2015 |
| Certification End Date: | 31/08/2018 |
| Credit Value: | 8 Credits |
| Induction: | At least 2 hours |
| Tutorial Support: | Minimum 3 hours |
| Guided Learning Hours (GLH): | 24 |
| Duration: | To be completed in 3 years |
| Rules of Combination: | Learners are required to complete 1 mandatory unit: 501  **Refer to the overview of units table.** |
| Assessments: | Criterion assessment applies to all units within this qualification (i.e. the learner must adequately evidence each assessment criterion). For further details see the ILM recommended Mark-Sheet for each unit. |

**ILM Level 5 Award in Social Impact Assessment**

|  |  |
| --- | --- |
| Qualification Accreditation No: | 600/5995/3 |
| Planned Operational Start Date: | 01/09/2012 |
| Registration End Date: | 31/08/2015 |
| Certification End Date: | 31/08/2018 |
| Credit Value: | 6 Credits |
| Induction: | At least 2 hours |
| Tutorial Support: | Minimum 3 hours |
| Guided Learning Hours (GLH): | 21 |
| Duration: | To be completed in 3 years |
| Rules of Combination: | Learners are required to complete 1 mandatory unit: 504  **Refer to the overview of units table.** |
| Assessments: | Criterion assessment applies to all units within this qualification (i.e. the learner must adequately evidence each assessment criterion). For further details see the ILM recommended Mark-Sheet for each unit. |

**ILM Level 5 Certificate in Social Enterprise Support**

|  |  |
| --- | --- |
| Qualification Accreditation No: | 600/5998/9 |
| Planned Operational Start Date: | 01/09/2012 |
| Registration End Date: | 31/08/2015 |
| Certification End Date: | 31/08/2018 |
| Credit Value: | 21 Credits |
| Induction: | At least 2 hours |
| Tutorial Support: | Minimum 3 hours |
| Guided Learning Hours (GLH): | Between 56 and 59 guided learning hours |
| Duration: | To be completed in 3 years |
| Rules of Combination: | Learners are required to complete 2 mandatory units (505 and 506) and a choice of one optional unit (502, 500, 501 and 504).  **Refer to the overview of units table.** |
| Assessments: | Criterion assessment applies to all units within this qualification (i.e. the learner must adequately evidence each assessment criterion). For further details see the ILM recommended Mark-Sheet for each unit. |

**ILM Level 5 Diploma in Social Enterprise Support**

|  |  |
| --- | --- |
| Qualification Accreditation No: | 600/6051/7 |
| Planned Operational Start Date: | 01/09/2012 |
| Registration End Date: | 31/08/2015 |
| Certification End Date: | 31/08/2018 |
| Credit Value: | 37 Credits |
| Induction: | At least 3 hours |
| Tutorial Support: | Minimum 3 hours |
| Guided Learning Hours (GLH): | 104 |
| Duration: | To be completed in 3 years |
| Rules of Combination: | Learners are required to complete 5 mandatory units 505, 502, 500, 501, 504 and 506.  **Refer to the overview of units table.** |
| Assessments: | Criterion assessment applies to all units within this qualification (i.e. the learner must adequately evidence each assessment criterion). For further details see the ILM recommended Mark-Sheet for each unit. |

**Overview of Units**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Ref** | **Unit Title** | **Level** | **CV\*** | **GLH\*\*** | **Mandatory\*\*\*** |
| 8142-505 | Understanding Social Enterprise | 5 | 6 | 21 | A1  C  D |
| 8142-502 | Developing a Social Enterprise | 5 | 8 | 24 | A2  D |
| 8142-500 | Promoting a Social Enterprise | 5 | 8 | 21 | A3  D |
| 8142-501 | Sustaining Social Enterprises | 5 | 8 | 24 | A4  D |
| 8142-504 | Understanding the Social Impact of a Social Enterprise | 5 | 6 | 21 | A5 |
| 8142-506 | Personal Professional Development | 5 | 7 | 14 | C  D |

\*Credit value. \*\*Guided learning hours. \*\*\*A1=Award in Understanding Social Enterprise. A2=Award in Developing a Social Enterprise. A3=Award in Promoting a Social Enterprise. A4=Award in Sustaining Social Enterprises. A5=Award in Social Impact Assessment, C=Certificate, D=Diploma

**Flexible Assessment – Alternative Ways of Assessing**

ILM provides ready-made assessment instruments/vehicles (e.g. assignment tasks) for every unit. **These are not mandatory.** Using ILM’s flexible assessment approach, centres can develop their own assessment instruments. Please note this does **not** include changing the criteria, just the method by which they are assessed.

There is a range of alternative methods (please refer to the ‘ILM Guide to assessing’, currently sections 6 and 7). It might be as minor as adjusting the ILM assignment task to contextualise it to a specific employer/situation. More significantly, a centre might use assessed presentations or professional discussions in order to reduce the writing requirement. However, before using a centre-developed assessment instrument, **you first need approval from your ILM Quality & Compliance Manager**.

Centres are also encouraged to combine the assessment of two or more units into an integrated assignment. This reduces the number of assessments and, with astute choice of units, integration can also reduce the amount of assessment. Any integrated assignment can also be assessed using an alternative method as above.

This of course has implications for the marks. When different sized units are integrated, especially from different levels, calculating marks for each assessment criterion is less than straightforward. Some Centres avoid this by using the separate ILM mark sheets. However this misses some of the benefits. Another option is to not use numerical marks at all and combine the mark sheets and simply mark each criterion as pass/refer.